



## Bharat Heavy Electricals Limited

(A Govt. Of India Undertaking)

Power Sector, Eastern Region

BHEL Bhawan, Plot No. DJ-9/1, Sector- II,  
Salt Lake City, Kolkata, WEST BENGAL, INDIA

Phone: 033-23398220, 23211690, FAX: 033-23211960

### NOTICE INVITING TENDER

OFFERS ARE INVITED FROM **reputed and experienced "LOCAL" BIDDERS** (MEETING PRE-QUALIFICATION CRITERIA AS MENTIONED) **THROUGH E-PROCUREMENT PORTAL <https://bhel.abcprocure.com> ONLY** for THE SUBJECT JOB BY THE UNDERSIGNED ON BEHALF OF BHARAT HEAVY ELECTRICALS LIMITED AS PER THE TENDER DOCUMENT where "LOCAL" is defined as per Public procurement (preference to make in India) order 2017 by Govt. of India, vide order no. P-45021/2/2017-B.E.-II dated 15th June, 2017, & all subsequent clarifications.

ISSUE OF TENDER TO ANY BIDDER SHALL NOT CONSTRUED THAT THE BIDDER IS CONSIDERED TO BE QUALIFIED. FOLLOWING POINTS RELEVANT TO THE TENDER MAY PLEASE BE NOTED AND COMPLIED WITH:

#### Salient Features of NIT

SL NO	ISSUE	DESCRIPTION	
i.	E-TENDER NUMBER	<b>PSER:PUR:TSX:115(IV):039</b>	<b>Date:28/09/2018</b>
ii.	Broad Scope of job	<b>SUPPLY AND COMMISSIONING OF 01(ONE) NO. VIDEOSCOPE AT BHEL PSER'S KOLKATA OFFICE, WEST BENGAL.DETAILS AS PER PART-C OF TENDER.</b>	
iii.	DETAILS OF TENDER DOCUMENT:		
a)	PART - B:	GENERAL CONDITIONS OF CONTRACT (GCC)	Applicable.
b)	Volume-IB	General Conditions of Contract (Services)	Not Applicable.
c)	PART-C	TECHNICAL SPECIFICATION AND SPECIAL CONDITIONS OF CONTRACT (SCC)	Applicable.
d)	Volume-IF	Technical Conditions of Contract (TCC)	Not Applicable.
e)	Volume-II	Technical Specification:	Not Applicable.
f)	PART-E	<b>PRICE SCHEDULE AND UNPRICE SCHEDULE (ABSOLUTE VALUE).</b>	Applicable.
g)	PART-H	FORMS AND PROCEDURES ETC.	Applicable.
iii	ISSUE OF TENDER DOCUMENTS	a) Online through e-procurement platform at : <a href="https://bhel.abcprocure.com">https://bhel.abcprocure.com</a> b)in BHEL website ( <a href="http://www.bhel.com">www.bhel.com</a> , <a href="http://www.jantermanter.com">www.jantermanter.com</a> & CPP Portal) : For tender view purpose only <b>START DATE: 28/09/2018</b>	a) Applicable b) Applicable
iv	DUE DATE & TIME OF OFFER SUBMISSION	Date: 08-10-2018, Time: 15-00 Hrs. (Offer to be submitted online only through e-procurement platform at <a href="https://bhel.abcprocure.com">https://bhel.abcprocure.com</a> )	Applicable
v	TECHNO-COMMERCIAL BID OPENING OF TENDER	Date: 08-10-2018, Time: 16-00 Hrs. (online only through e-procurement platform at <a href="https://bhel.abcprocure.com">https://bhel.abcprocure.com</a> , participating bidders may witness the same online only)	Applicable
vi	EMD AMOUNT	<b>INR 40,000/- (INDIAN RUPEES FORTY THOUSAND ONLY/-)</b> [To be submitted in the form and manner as mentioned below]	Applicable
vii	COST OF TENDER	--	Not Applicable
viii	LAST DATE FOR SEEKING CLARIFICATION	Date: 05-10-2018 (UP TO 11:00 Hrs.)	Applicable
ix	SCHEDULE OF Pre Bid Discussion (PBD)	Not Applicable	Not Applicable.(In case BHEL decides to conduct PBD, date, time & venue of PBD will be intimated suitably thru TCN)

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

POWER SECTOR EASTERN REGION, DJ-9/1, SALT LAKE CITY, KOLKATA - 700 091

फैक्स/Fax : (033) 23211960

फोन/Phone : बोर्ड/EPABX : 23398220

x	INTEGRITY PACT & DETAILS OF INDEPENDENT EXTERNAL MONITOR (IEM)	--	Not Applicable
xi	Latest updates	Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications will be hosted in BHEL webpage ( <a href="http://www.bhel.com">www.bhel.com</a> ) →Tender Notifications →View Corrigendums & <a href="http://www.jantermante.com/CPP_portal">www.jantermante.com/ CPP portal</a> →Tender Notice & E-PROCUREMENT PORTAL ( <a href="https://bhel.abcpurchase.com">https://bhel.abcpurchase.com</a> ) and not in the newspapers. Bidders to keep themselves updated with all such information.	Shall be intimated to bidder

- The offer shall be submitted as per the instructions of tender document. Only one set of tender document (in **original, downloaded from website**) signed by authorised company rep. of bidder and stamped on each page shall be submitted as detailed further, as given below. Bidders to note specifically that all pages of tender document, including these NIT pages etc. appearing in the website for this particular tender shall be submitted by them (after signing/stamping on each page) as a part of their offer. **Price shall not be mentioned by them anywhere in the techno-commercial portion of offer. Price shall be mentioned in the relevant price schedule only and to be submitted in e-procurement portal/platform in the form and manner mentioned in tender.**

**For E-PROCUREMENT ASSISTANCE & TRAINING, M/s E-PROCUREMENT TECHNOLOGIES LIMITED HELPDESK PERSONS AS PER FOLLOWING: -**

- Mr. Swapnil Hamilton, Support Executive, Ph: +91 7940270549, e-mail ID: swapnil.h@eptl.in
- Mr. Hardik Oza, Support Executive, Ph: +91 7940270560, e-mail ID: hardik.oza@eptl.in
- Mr. Ankur Bhatt, Support Executive, Ph: +91 7940270590, e-mail ID: ankur.bhatt@eptl.in
- Mr. Prashant Rajyaguru, Asst. Manager – Implementation & Support, Ph: +91 7940270545, e-mail ID: prashant@eptl.in

or for any difficulty in downloading the tender from internet website, they should contact this office (Dy. Engineer, Purchase or AGM, Purchase Phone no. 033-23398223/8220). No alteration/changes by bidders is permitted in the tender/NIT appeared in the website.

- Successful bidder shall have to submit additional set of tender/sign on tender document provided by BHEL, if so decided by BHEL.
- EARNEST MONEY DEPOSIT (EMD) of INR 40,000/- (INDIAN RUPEES FORTY THOUSAND ONLY/-), in the form & manner prescribed in tender, shall be submitted by bidder as mentioned below, failing which the bidder's offer is liable for rejection.**

3.1 Every tender must be accompanied by the prescribed amount of Earnest Money Deposit in any one of the following forms:

- Cash deposit as permissible under the extant Income Tax Act** (Before tender opening) - The amount should be remitted by the party to the Cashier of Bharat Heavy Electricals Limited, PS-ER, Kolkata between 14.00 hours and 16.00 hours on working days and cash receipt issued by him shall be enclosed along with the tender.
- Electronic Fund Transfer** credited in Bharat Heavy Electricals Limited, PS-ER's account (before tender opening). RTGS details of BHEL-PSER is available in tender.
- Banker's Cheque/Pay Order/Demand Draft** payable at Kolkata duly pledged in Favour of Bharat Heavy Electricals Limited, Kolkata (along with offer).
- Any other mode as per latest guidelines issued by Govt. of India.**

In case total EMD amount is more than INR 20 LAKH, the amount in excess of INR 20 LAKH may be accepted in the form of Bank Guarantee from scheduled bank. The bank Guarantee in such cases shall be valid at least for six months.

3.2 Tenders received without Earnest Money in full in the manner prescribed above are liable to be rejected.

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3.3 The Earnest Money Deposit of the successful tenderer will be retained as part of Security Deposit.

3.4 EMD given by all unsuccessful tenderers shall be refunded on acceptance of award/LOI/PO by successful tenderer. The EMD of the successful bidder shall be returned after submission of Security Deposit BG(SDBG).

3.5 EMD shall not carry any interest.

3.6 BHEL reserves the right of forfeiture of Earnest Money Deposit submitted by the tenderer if :-

3.7 EMD by the tenderer shall be forfeited as per tender documents if

- After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- The contractor fails to deposit the required Security Deposit or commence the work within the period as per LOI/contract.
- The successful bidder/vendor refuses to honour the order after award of the same on him and/or withdraws his bid and/or unilaterally changes the offer and/or any of its items and conditions within the validity period.

EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/contractors" and forfeited/released based on the action as determined under these guidelines".

**SCAN COPY OF DOCUMENTS IN SUPPORT OF SUBMISSION OF EMD TO BE UPLOADED ALONG WITH TECHNO-COMMERCIAL OFFER IN E-PROCUREMENT PORTAL/PLATFORM. IN CASE OF EMD SUBMISSION THROUGH BANKER'S CHEQUE/PAY ORDER/DEMAND DRAFT, SAME TO BE SUBMITTED IN SEALED ENVELOPE (SUPERSCRIBING TENDER REFERENCE) TO HEAD-PURCHASE/ASST. ENGINEER/PURCHASE, BHEL BHAWAN, DJ-9/1, SECTOR-2, KARUNAMOYEE, SALT LAKE CITY, KOLKATA-700091, WEST BENGAL PRIOR TO LATEST DUE DATE OF SUBMISSION OF OFFER.**

#### 4. DOCUMENTS TO BE UPLOADED & MODALITY OF UPLOADING:

*This is an E-tender floated online through our E-Procurement Site (<https://bhel.abcprocure.com>). The bidder should respond by submitting their offer online only in e-Procurement platform at (<https://bhel.abcprocure.com>). Offers are invited in two-parts only. No hard copy bid or bids through email/ fax shall be accepted. Bids are invited in two parts & shall be submitted as described below:*

OFFER DESCRIPTION	DOCUMENTS TO BE UPLOADED & MODALITY OF UPLOADING:
<b>A. TECHNICAL OFFER</b>	<ol style="list-style-type: none"> <li>Scanned copy of Covering letter of offer (To be attached in <b>Attachment</b> section).</li> <li>Scanned copy of Entire tender documents signed &amp; stamped in each page by authorized representative of the bidder except price bid (To be attached in <b>Attachment</b> section).</li> <li>Scanned copy of Techno-Commercial Offer (To be attached in <b>Attachment</b> section)</li> <li>Duly filled all annexures except price &amp; unpriced format (To be attached in <b>Attachment</b> section).</li> <li>Copy of records notes of Pre Bid Conference, if applicable/ pre-bid MOM. (To be attached in <b>Attachment</b> section)</li> <li>Copy of Tender change notice (TCN), if applicable (To be attached in <b>Attachment</b> section)</li> <li>All supporting documents/ Annexures etc as applicable (To be attached in <b>Attachment</b> section).</li> <li>No deviation certificate in bidder's letterhead as per format given in Tender (To be attached in <b>Attachment</b> section).</li> </ol>
<b>B. PRE-QUALIFICATION PART</b>	9. Pre-qualifying documents with all credentials as per tender. (To be attached in <b>PQ Attachment</b> section)
<b>C. UNPRICED PRICE BID</b>	10. Price schedule—Unpriced but mentioning only quoted / unquoted against each item as per tender.
<b>D. PRICE BID</b>	11. Duly filled in Price Schedule as per tender. Any other document uploaded in the price bid, apart from tendered Price schedule, shall not be taken into cognizance for evaluation of offer.

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**SPECIAL NOTE:**

**A) Your offer & documents submitted with the offer shall be signed and stamped in each page by your authorized representative. No overwriting / correction in tender documents by bidders shall be allowed. However if correction is unavoidable, the same may be signed by authorized signatory.**

**B) All documents / annexure submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents.**

5. No deviation with respect to tender clauses and no additional clauses/ suggestions/clarification in Techno-commercial bid/Price bid shall normally be considered by BHEL. Bidders are requested to positively comply with the same. Offers with deviation are liable for rejection.
6. BHEL reserves the right to accept or reject any or all offer without assigning any reasons thereof. BHEL also reserve the right to cancel the offer wholly or partly without assigning any reason thereof. BHEL also reserve the right to split/part award the job. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).
7. Bidders are free to visit the site and study the prevailing site condition including law & order etc. before quoting (if applicable). They may also consult this office before submitting their offers, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions. No additional claim shall be entertained by BHEL in future, on account of non-acquaintance of site/machine conditions at the time of bidding.
8. For any clarification on the tender document, you may seek the same in writing or through e-procurement portal/platform as per specified format within the last date of seeking clarification as per tender. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay, and receipt of any query after due date shall not be entertained.
9. BHEL may decide holding Pre-bid Discussion [PBD] with all intending bidders. On such communication from BHEL, the bidder shall ensure participation for the same at the appointed time, date and place as may be decided by BHEL. Outcome of PBD (if any) shall also form part of tender.
10. In case of absence of any queries from bidder(s), their quoted price will be PRESUMED to be final and complete with reference to the tender documents (including Tender change notes (TCNs), clarifications, corrigendum issued by BHEL, if any). Bidders are requested to study the tender documents in detail and prepare their queries/clarifications accordingly. All such queries / clarifications shall be cleared/replied by BHEL. Such clarification letters, corrigendum and/or Tender change notes (TCNs), if issued by BHEL, shall form part of tender document.
11. In the event of any conflict between requirement of any clause of this specification/ documents /drawings /data sheets etc. or requirements of different codes/ standards specified/ contradictions between any two clauses of tender document, the same to be brought to the knowledge of BHEL by bidders in writing for clarification before due date of seeking clarification, otherwise, more stringent requirement as may be interpreted by BHEL shall prevail and shall be binding on you. Any typing error/missing pages/other clerical errors in the tender documents, noticed by you must be pointed out before submission of offer, or else, BHEL's interpretation shall prevail & binding on you.
12. Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including PBD.
13. Tender document containing above mentioned volumes shall be signed & stamped in all pages including this covering letter. Price bid shall be furnished in the specified format enclosed with the tender. Any additional copy, if required, may be taken by photocopying from the tender document given in the web.
14. **The Bidder has to satisfy the Pre-Qualifying Requirements stipulated for this Tender in order to be qualified. The Price Bids of only those bidders will be opened, who will qualify for the subject job on the basis of pre-qualification evaluation & Techno-Commercial bids etc. BHEL reserves the right to reject the bidders with unsatisfactory past performance in the execution of a contract. BHEL's decision in this regard shall be final & binding.**

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15. While BHEL reserves the right to open the price bid of the offers in camera. The date & time to open the tender opening shall be intimated to the bidders in case BHEL decides it to be 'Public opening' and in such a case, one authorized representative of the bidder shall be allowed to attend.
16. Validity of the offer shall be as per PART-B.
17. Firm prices are to be quoted in whole rupees, in the place meant for price or on the price schedule enclosed as applicable for the full scope of work given in tender. The rates quoted must be in figures and words as well.
18. Price Bids shall be evaluated in the manner as prescribed in Price Schedule. However, Unit Rates shall also be furnished if applicable in the Price Schedule.
19. **Bid should be free from correction, overwriting, using corrective fluid, etc.. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.**
20. Bidders are required to submit their BEST price as per tender Price Schedule format in e-procurement portal/platform in the form & manner as mentioned in tender.
21. Taxes and duties shall be as per tender.
22. **Bidders are required to submit their BEST price as per tender Price Schedule format in e-procurement portal/platform in the form & manner as mentioned in tender.**
23. *"BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on [www.bhel.com](http://www.bhel.com)) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.*
24. *Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'Process compliance form' (to the designated service provider) as well as 'Online sealed bid' in the Reverse Auction. Non-submission of 'Process compliance form' or 'Online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on [www.bhel.com](http://www.bhel.com) ).*
25. *The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.  
In case of enquiry through e-procurement portal/platform, the sealed electronic price bid (e-bid) is to be treated as sealed envelope bid.*
26. *If it is found that L1 bidder has quoted higher in online seal bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/contractors (as available on [www.bhel.com](http://www.bhel.com)).*
27. *Reverse Auction is the type of auction typically conducted to buy goods / items over Internet in which the lowest price bidder wins. In case, the bidders are willing to know the details about the methodology, they may please contact HEAD/PURCHASE OR DY.MANAGER /PURCHASE, BHEL, KOLKATA.*
28. **However, if Reverse Auction process is not adopted or Reverse Auction is unsuccessful as defined in the RA rules/procedures, or for whatsoever reason, then the 'PRICE BID' and price impacts (if any), already submitted in e-procurement portal/platform, submitted by the bidder shall be opened for deciding the successful bidder, as per BHEL's standard practice. BHEL's decision in this regard will be final and binding on bidder.**
29. *Bidders are requested to note that the accepted / agreed tender terms (technical, commercial or on Reverse Auction) in their original offer cannot be altered / withdrawn by their own during the processing of tender.*

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30. "The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com)".
31. The Bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.
32. The bidder shall submit documents in support of possession of 'Pre-Qualifying Requirements" duly self-certified and stamped by the authorized signatory, indexed and properly linked in the format for PQR. In case BHEL requires any other documents/proofs, these shall be submitted immediately (if applicable).
33. **The bidder may have to produce original document for verification if so decided by BHEL.**
34. Suspension of Business dealings: BHEL reserves the right to take action against contractors who fail to perform or indulge in malpractices, by suspending business dealings with them as detailed in Annexure-V.
35. "MSE suppliers can avail the intended benefits in respect of the procurements related to the Goods and Services only (Definition of Goods and Services as enumerated by Govt. of India vide Office Memorandum F. No. 21(8)/2011-MA dtd. 09/11/2016 office of AS & DC, MSME) if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) /Udyog Aadhar Memorandum(UAM) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure-VI where validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer."

Any Bidder falling under MSME category, shall furnish the following details & submit documentary evidence/Govt. Certificate etc. in support of the same along with their techno-commercial offer: -

Type under MSME	SC/ST owned	Others
Micro		
Small		
Medium		

**Note:** - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSME category.

36. Indian suppliers, falling under the purview of Public procurement (preference to make in India) order 2017 by Govt. of India, vide order no. P-45021/2/2017-B.E.-II dated 15th June,2017, & all subsequent clarifications can avail the intended benefits, as per provisions of the order subject to minimum local content shall be 50% , margin of Purchase preference shall be 20% & modality of preference to make in India shall be as per aforesaid order.
37. **ORDER OF PRECEDENCE:**  
In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:
- AMENDMENTS/CLARIFICATIONS/CORRIGENDA/ERRATA ETC. ISSUED IN RESPECT OF THE TENDER DOCUMENTS BY BHEL.
  - NOTICE INVITING TENDER (NIT)
  - PRICE SCHEDULE : PART- E
  - TECHNICAL SPECIFICATION AND SPECIAL CONDITIONS OF CONTRACT (SCC)-PART-C
  - GENERAL CONDITIONS OF CONTRACT (GCC)-PART-B
  - FORMS AND PROCEDURES - PART- H

for BHARAT HEAVY ELECTRICALS LTD

**Dy. Manager/ (PUR)**

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All the bidders are requested to note that all the errata / technical clarifications / corrigendum / extension etc. shall be published THROUGH E-PROCUREMENT PORTAL (<https://bhel.abcprocure.com>) and in website [www.jantermanter.com](http://www.jantermanter.com) , [www.bhel.com](http://www.bhel.com) & <http://eprocure.gov.in> . As such, all the bidders are requested to be in continuous touch with these websites.

Agency	Contact details	
BHEL, PSER, Kolkata	Address	BHARAT HEAVY ELECTRICALS LIMITED, POWER SECTOR – EASTERN REGION 2ND FLOOR, BLOCK-DJ, PLOT- 9/1, SECTOR, SALT LAKE CITY, KOLKATA – 700 091
	Phone no.	033-23398225, 23398220, 23211690
	FAX no.	033-23211960
	E-mail ID	<a href="mailto:malini@bhel.in">malini@bhel.in</a> , <a href="mailto:sukhen@bhel.in">sukhen@bhel.in</a>
M/s E- PROCUREM ENT TECHNOLO GIES LIMITED	<p><b>For E-PROCUREMENT ASSISTANCE &amp; TRAINING, M/s E-PROCUREMENT TECHNOLOGIES LIMITED HELPDISK PERSONS AS PER FOLLOWING: -</b></p> <p>1) Mr. Swapnil Hamilton, Support Executive, Ph: +91 7940270549, e-mail ID: <a href="mailto:swapnil.h@eptl.in">swapnil.h@eptl.in</a>  2) Mr. Hardik Oza, Support Executive, Ph: +91 7940270560, e-mail ID: <a href="mailto:hardik.oza@eptl.in">hardik.oza@eptl.in</a>  3) Mr. Ankur Bhatt, Support Executive, Ph: +91 7940270590, e-mail ID: <a href="mailto:ankur.bhatt@eptl.in">ankur.bhatt@eptl.in</a>  4) Mr. Prashant Rajyaguru, Asst. Manager – Implementation &amp; Support, Ph: +91 7940270545, e-mail ID: <a href="mailto:prashant@eptl.in">prashant@eptl.in</a></p>	

**Enclosures:**

01. ANNEXURE-I: Pre qualifying Criteria.
02. ANNEXURE-II : No Deviation Certificate
03. ANNEXURE-III: Format for seeking clarification
04. ANNEXURE-IV: General Terms & conditions for Reverse Auction
05. ANNEXURE-V: Suspension of business dealing with Suppliers
06. ANNEXURE-VI: Certificate by Chartered Accountant
07. ANNEXURE-VII: Declaration for Relation in BHEL.
08. Tender documents as per this NIT.

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**ANNEXURE-I:**  
**PRE-QUALIFICATION CRITERIA**

<b>JOB</b>	<b>SUPPLY AND COMMISSIONING OF 01(ONE) NO. VIDEOSCOPE AT BHEL PSER'S KOLKATA OFFICE, WEST BENGAL.DETAILS AS PER PART-C OF TENDER.</b>	
<b>TENDER NO</b>	<b>PSER:PUR:TSX:115(IV):039</b>	<b>Date:28/09/2018</b>

1. BIDDER SHALL EITHER BE AN ORIGINAL EQUIPMENT MANUFACTURER (OEM) OR AUTHORIZED REPRESENTATIVE OF OEM. IN CASE OF AUTHORISED REPRESENTATIVE OF OEM, THE VALID AUTHORISATION CERTIFICATE **(FROM OEM IN THE NAME OF THE BIDDER)** TO BE SUBMITTED ALONG WITH THE OFFER.
2. THE BIDDER SHOULD HAVE SUPPLIED AT LEAST **ONE (01) VIDEOSCOPE OF SAME OR HIGHER WORKING LENGTH** AS PER TENDER REQUIREMENT TO REPUTED ORGANIZATIONS(USER) DURING LAST FIVE YEARS ENDING LAST DATE OF BID SUBMISSION.

FOLLOWING DOCUMENTS ARE TO BE SUBMITTED BY THE BIDDER IN SUPPORT OF THE ABOVE: -

- a) PO COPY **(IN THE NAME OF THE BIDDER ONLY)** ALONG WITH RELEVANT DOCUMENTS AND PROOF OF SUPPLY OF THE ITEM.
- b) COPY OF CALIBRATION CERTIFICATE **AND/OR** UNDERTAKING OF SUPPLYING THE CALIBRATION CERTIFICATE AS PER TENDER REQUIREMENT DURING THE ACTUAL SUPPLY OF THE ITEM IN CASE OF PLACEMENT OF ORDER.
3. BIDDER SHOULD HAVE AVERAGE MINIMUM ANNUAL TURNOVER OF **INR.3.00 LACS** DURING THE **LAST 3 (THREE) YEARS**, ENDING ON 31-03-2017.AUDITED BALANCE SHEET AND PROFIT & LOSS ACCOUNT OF THE COMPANY NEED BE SUBMITTED FOR LAST 3 (THREE) FINANCIAL YEARS, ENDING ON 31-03-2017 IN SUPPORT OF THIS REQUIREMENT.

IN CASE AUDITED FINANCIAL STATEMENTS HAVE NOT BEEN SUBMITTED FOR ALL THE THREE YEARS AS INDICATED ABOVE, THEN THE APPLICABLE AUDITED STATEMENTS SUBMITTED BY THE BIDDERS AGAINST ABOVE 3 (THREE) YEARS, WILL BE AVERAGED FOR 3 (THREE) YEARS.

IF AUDIT IS NOT MANDATORY AS PER SEC-44AB OF IT ACT, THEN BIDDER MAY SUBMIT SELF ATTESTED UNAUDITED PROFIT AND LOSS ACCOUNT, BALANCE SHEET AND ACKNOWLEDGEMENT OF IT RETURN FORM DULY RECEIPTED BY IT DEPARTMENT ALONG WITH COMPUTATION SHEET FOR ARRIVING AT TAXABLE INCOME BASED ON WHICH TURNOVER CAN BE DETERMINED FOR THE PERIOD MENTIONED ABOVE.

4. INDIAN BIDDER OR INDIAN COUNTER PART OF FOREIGN BIDDERS SHOULD FURNISH PAN (PERMANENT ACCOUNT NO.).

**NOTE:**

- A. THE BIDDER WHO MEETS THE ABOVE PRE-QUALIFICATION CRITERIA CAN ONLY PARTICIPATE IN THE SUBJECT TENDER.

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

POWER SECTOR EASTERN REGION, DJ-9/1, SALT LAKE CITY, KOLKATA - 700 091

फैक्स/Fax : (033) 23211960 फोन/Phone : बोर्ड/EPABX : 23398220



**ANNEXURE-II**  
**NO DEVIATION CERTIFICATE**  
**(TO BE SUBMITTED IN BIDDER'S LETTERHEAD)**

BHARAT HEAVY ELECTRICALS LIMITED,  
 Power Sector - Eastern Region,  
 Plot no 9/1, DJ Block, Sector – II, Salt Lake City,  
 Kolkata – 700 091

Sub	No Deviation Certificate.	
Job	<b>SUPPLY AND COMMISSIONING OF 01(ONE) NO. VIDEOSCOPE AT BHEL PSER'S KOLKATA OFFICE, WEST BENGAL.DETAILS AS PER PART-C OF TENDER.</b>	
Ref	1.0	<b>TENDER NO.:PSER:PUR:TSX:115(IV):039      Date:28/09/2018</b>
	2.0	Other references (if any).

Dear Sir,

With reference to above tender, this is to confirm you that we have gone through each and every terms and conditions mentioned in the enquiry (Terms and Conditions) and we offer our unqualified acceptance of the same.

We also confirm that we have not changed/modified the tender documents as appeared in the website/newspapers and in case of observance at any stage, it shall be treated as null and void.

**We** hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred NIT *and confirm our acceptance to **reverse auctioning process*** and we hereby convey our unqualified acceptance to all terms and conditions as stipulated in the tender and NIT.

It is also confirmed that the price has been quoted in the format received with the enquiry. We confirm that, we do not have any objections to splitting the quantity among the different bidders by BHEL and price shall remain firm till the completion supply of full ordered quantity.

Any deviation found subsequently at any time during execution of order shall be treated null and void.

Thanking you,

Yours faithfully,

(Signature, date & seal of authorised  
representative of the contractor)

**ANNEXURE-III**  
**FORMAT FOR SEEKING CLARIFICATION**

Job:	SUPPLY AND COMMISSIONING OF 01(ONE) NO. VIDEOSCOPE AT BHEL PSER'S KOLKATA OFFICE, WEST BENGAL.DETAILS AS PER PART-C OF TENDER.			
Tender No.:	TENDER NO.:PSER:PUR:TSX:115(IV):039                      Date:28/09/2018			
Sl. no	Reference clause of tender document	Existing provision	Bidder's query	BHEL's clarification

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**ANNEXURE-IV**  
**TERMS & CONDITIONS OF REVERSE AUCTION**

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-submission of 'online sealed bid' by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form **(annexure IV of business rule document of Reverse Auction – shall be shared to bidders along with intimation of RA schedule)** before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the 'Business Rules of Reverse Auction', which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

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ANNEXURE-V

1.0	<u>Suspension of Business dealings with Suppliers/ Contractors</u>
1.1	BHEL reserves the right to take action against Suppliers/ Contractors who fail to perform or indulge in malpractices, by suspending business dealings with them.
1.2	<p>Suspension of business dealings with Suppliers/ Contractors could be in the form of following: --</p> <p><b>a) Hold within the unit for specific item(s)/ material category(ies)/ type of work(s) for one year.</b></p> <p><b>b) Hold within the unit for all item(s)/ material category(ies)/ type of work(s) for two years</b></p> <p><b>c) Banning across BHEL for all items/ material category(ies)/ type of work(s) for three years.</b></p> <p>The Supplier may be either put on hold or banned, as detailed hereinafter on the basis of one or more of the category wise reasons as enumerated hereunder.</p>
1.3	<p><b>Hold within the unit for a specific item(s)/ material category(ies)/ type of work(s) shall be imposed in the following cases, if</b></p> <p>i) In the last three consecutive supplies of a specific material category, average quality rating, as provided in the supplier performance rating (SPR) as per SEARP, falls below 80% of the quality weightage. This is irrespective of supplies against PO(s) having single/ multiple delivery schedules.</p> <p>Note: Not applicable in cases for erection works of Power Sector Regions, where separate guidelines for evaluation of capacity of bidders is being followed.</p> <p>ii) Two consecutive delays, for reasons of delay attributed to the Supplier, in execution of the contracts where delay occurred is such that</p> <p>a) prescribed maximum LD time limits of the contracts is exceeded or</p> <p>b) delay period has equaled/ exceeded half the original delivery period specified in the contracts whichever among the above is earlier.</p> <p>iii)</p> <p>a) Overall SPR (Supplier Performance Rating) in that particular Unit in line with SEARP falls below 60% of the specific material category.</p> <p>b) Bids of contractors (in PS-MSX portal) shall not be considered (if average score of last six months falls 60% or below as per guidelines for evaluation of capacity of bidders formula).</p> <p>Note: – for (b), No specific period of hold shall be applicable.</p> <p>iv) Supplier works are under strike/ lockout for a period of more than three months.</p>

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1.3	<p><b>Hold within the unit for all item(s)/material category(ies)/ type of work(s) shall be put in the following cases, if</b></p> <p>i) Supplier tampers with tendering procedure affecting ordering process.</p> <p>ii) Supplier has misused BHEL documents/ drawings/ technical information or has breached the confidentiality agreement with BHEL.</p> <p>iii) after placement of order, Supplier fails to execute the contract.</p> <p>iv) within warranty period as per contract, Supplier continues to supply low/ less/ non-performing equipment/ services, repetitive failures, remains non-responsive.</p> <p>v) Wherever risk purchase clause (amounting to more than 5% of contract value) has been invoked.</p>
1.4	<p><b>Banning across BHEL shall be imposed in following cases, if</b></p>
1.4.1	<p>i) After price bid opening but before placement of order, Supplier withdraws his offer or varies it in any manner within the validity period.</p> <p>ii) Supplier is found to be responsible for submitting fake/ false/ forged documents, certificates, or information or misrepresentation/ wilful suppression of facts, or has resorted to unethical, illegal means.</p> <p>iii) In spite of warnings, the Supplier persistently violates or circumvents the provisions of labour laws/ regulations/ rules or other statutory requirements.</p> <p>iv) Supplier is found to be involved in cartel formation or in any other act so as to influence the bidding process or influence the price.</p> <p>v) The Supplier has indulged in malpractices or misconduct such as bribery, corruption and fraud, pilferage, coercion etc.</p> <p>vi) The Supplier is found guilty by any court of law for criminal activity/ offences involving moral turpitude in relation to business dealings.</p> <p>vii) Supplier is found to have obtained any internal information/ documentation of BHEL by unauthorized means.</p> <p>viii) The foreign Principals along with the representing Agent shall be banned together if information submitted by them about their precise relationship, commission/ remuneration etc. payable/ receivable and other particulars as asked by BHEL, as per the extant guidelines regarding dealing with Agents of Foreign Suppliers is found false/ incorrect, at any stage.</p> <p>ix) Supplier has substituted, damaged, failed to return, or unauthorizedly disposed off free issue materials/ tools etc. of BHEL.</p>
1.4.2	<p>A Supplier can also be banned with the approval of Director (E, R&amp;D) provided a direction to this effect has been received from the administrative ministry of the Government.</p>

**Note: Above shall be applicable along with [Guidelines for “Suspension of Business dealings with Suppliers/ Contractors”](http://www.bhel.com) available in BHEL website <http://www.bhel.com>. These shall form part of tender documents.**

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**ANNEXURE-VI****Certificate by Chartered Accountant on letter head**

This is to Certify that M/S .....  
 (hereinafter referred to as 'company') having its registered office at  
 ..... is registered under MSMED Act 2006, (Entrepreneur  
 Memorandum No (Part-II) ..... dtd:..... ,  
 Category: ..... (Micro /Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year ..... as per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006 :

Rs..... Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

Rs..... Lacs

(Strike off whichever is not applicable)

The above investment of Rs ..... Lacs is within permissible limit of Rs..... Lacs for..... Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is ..... (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide 5.0. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04,11.2013 by Ministry of MSME.

Date:

(Signature)

Name-

Membership number –

Seal of Chartered Accountant

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

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**ANNEXURE-VII****DECLARATION FOR RELATION IN BHEL**

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder failing which the offer of Bidder is liable to be summarily rejected)

---

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub: **Declaration for relation in BHEL**

Ref : 1) NIT/Tender Specification No: .....

I/We hereby submit the following information pertaining to relation/relatives of Proprietor/Partner(s)/Director(s) employed in BHEL.

Tick (√) any one as applicable:

1. The Proprietor, Partner(s), Director(s) of our Company/Firm DO NOT have any relation or relatives employed in BHEL

OR

2. The Proprietor, Partner(s), or Director(s) of our Company/Firm HAVE relation/relatives employed in BHEL and their particulars are as below:

(i)

(ii)

Signature of the Authorized Signatory

Note:

1. Attach separate sheet, if necessary.
2. If BHEL Management comes to know at a later date that the information furnished by the Bidder is false, BHEL reserves the right to take suitable against the Bidder/Contractor.

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**PART – B: GENERAL CONDITIONS OF CONTRACT (GCC)**

SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
01	<p>Our requirement is for <b>CAPITAL</b> use and <b>will be used at BHEL SITES FOR POWER SECTOR.</b></p> <p>Techno-commercial &amp; Pre- Q bids shall be opened first &amp; afterwards price bid shall be opened for qualified bidder(s), who have qualified in Techno-commercial &amp; pre-q bids.</p> <p>Tenders will be received up to <b>15.00 Hours</b> on the said due date.</p> <p><b><u>If the vendor submits offer i.e. Technical &amp; Price bid together in single attachment, the offer shall be liable for rejection.</u></b></p> <p><b>Price should be submitted as per tender format only &amp; uploaded in the price section.</b></p> <p>Note : In order to maintain sanctity of the tender system, it is advised that one Agent cannot represent two suppliers or quote on their behalf in a particular tender.</p> <p>In the tender, either one agent on behalf of the principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for same item/product.</p>	
02	<p>If any vendor sought to quote through their agents "They have to inform to BHEL in advance, before opening date. Other wise the offer will be treated as Unsolicited Offer and same will not be opened".</p>	
03	<p>BHEL keeps its right to <b>reject / load</b> any offer which is having deviations to BHEL Specifications, Standard Terms &amp; Conditions. All the bidders shall submit their offers only by filling the original BHEL tender documents. No other offer will be entertained. In case of Technical-Cum-Commercial bid, copy of the price bid has to be used to indicate commercial terms without price.</p>	
04	<p>The equipment offered shall be strictly conforming to the specification and for complete unit.</p>	
05	<p>No offer for individual accessories or part machinery will be accepted.</p>	

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SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
06	<p><b><u>PAYMENT TERMS;</u></b>  <b>AS PER PART-C of tender.</b></p> <p><b>No advance shall be paid.  Payment shall be paid in INR only.  Payment shall be through RTGS.</b></p> <p>Payment shall be paid through e-payment mode. Successful bidder shall have to submit the requisite details in RTGS format. No advance shall be paid.</p> <p><b>Paying Authority: HEAD/FINANCE, BHEL-PSER, KOLKATA.</b></p>	
07.	<p><b><u>WARRANTY/GUARANTEE:</u></b> AS PER PART-C of tender.</p>	
08.	<p><b><u>DELIVERY:</u></b> AS PER PART-C of tender.</p> <p><u>Offer with supply and commissioning period beyond tendered supply and commissioning schedule (AS PER PART-C (TECHNICAL SPECIFICATIONS AND SPECIAL CONDITIONS OF CONTRACT) shall be liable for rejection.</u></p> <p>However, in case due to any reasons if the same is accepted by BHEL, the same shall be loaded for the delayed delivery period (in this case after <u>tendered delivery period</u>) &amp; percentage of loading shall be as per clause no 12 of GCC (<b>LD clause</b>).</p>	
09.	<p><b>DELETED</b></p>	
10.	<p><b><u>DISCOUNTS:</u></b></p> <p>Discounts offered by the vendor in price shall not be entertained by BHEL. The vendor should factor in his discount in the price offer only. In-spite of the same, if a discount is offered by the bidder, the same shall not be considered for evaluation of the offer, but purchase order shall be issued on bidder's final discounted price.</p>	

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SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
11	<p><b><u>LIQUIDATED DAMEGE/PENALTY FOR DELAY :</u></b></p> <p>Subject to force majeure, If vendor fails to complete the job as per aforesaid supply/commissioning period, BHEL shall have the right to recover as penalty as below. Penalty on delay in supply and/or commissioning will be applicable to the delays attributed to vendor. Penalty will be considered separately for Supply &amp; commissioning: -</p> <p>a) The rate of penalty for delayed Supply shall be @0.5% per week of delay of total PO value (Supply + Commissioning) excluding GST &amp; BOCW Cess as applicable in Supply subject to maximum of 10% of total PO value (Supply + Commissioning) excluding GST &amp; BOCW Cess.</p> <p>b) The rate of penalty for delayed commissioning shall be @0.5% per week of delay of total PO value (Supply + Commissioning) excluding GST &amp; BOCW Cess as applicable in commissioning subject to maximum of 10% of total PO value (Supply + Commissioning) excluding GST &amp; BOCW Cess.</p> <p>c) Maximum penalty for delay in Supply &amp; Commissioning together shall be limited to 15% of total PO value (Supply &amp; Commissioning) excluding GST &amp; BOCW Cess as applicable .</p> <p>For purpose of penalty for delay in Supply of the equipment the duration will be reckoned from the date of LOI by BHEL.</p> <p>For purpose of penalty for delay in Commissioning of the equipment the duration will be reckoned from the date of intimation by BHEL to vendor for readiness of site/equipment.</p>	
12	<p><b><u>a. SECURITY DEPOSIT BANK GUARANTEE(SDBG):</u></b></p> <p>The successful vendor shall have to furnish a Security Deposit Bank Guarantee of <b>10% of the total Order value</b> in the prescribed format within <b>30 days from the date of placement of Letter of Intent</b>. SDBG shall be from one Consortium Banks of BHEL/ from a reputed Bank and confirmed by any consortium Bank of BHEL/ Schedule Banks/Public Financial Institutions as defined in the Companies Act and PART-H.</p> <p>All Bank charges on account of issuance and confirmation of SDBG/PBG whether incurred in India or outside India will have to be borne by the vendor.</p> <p><b>SDBG shall be kept valid until the date of completion of commissioning as per commissioning certificate, which will be issued on completion of installation, demonstration &amp; training etc. as defined in Technical Specification &amp; Special Conditions of Contract in PART-C &amp; in Purchase Order.</b></p> <p>If the supplier fails to submit the SDBG even within 60 days from the date of LOI, BHEL reserves the right to cancel the order &amp; forfeit the EMD given by the supplier. In addition, in such case, action will be initiated in line with extant guidelines for Suspension of Business dealings with Suppliers.</p> <p><b>The PBG and Security Deposit shall not carry any interest.</b></p>	



EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.

Regarding adjustment of Earnest Money Deposit towards part of Security Deposit, refer NIT, the successful tenderer shall not commence any work under the contract before remitting the Security Deposit except as directed by BHEL.

Failure to deposit the Security within the stipulated time may lead to forfeiture of Earnest Money and cancellation of the award of work.

Security Deposit BG may be furnished in any one of the following forms:

- o Cash (as permissible under the extant Income Tax Act)
- o Local cheques of scheduled banks (subject to realization)/Pay Order/Demand Draft/Electronic Fund Transfer credited in Bharat Heavy Electricals Limited, PS-ER'account.
- o Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL. Bank Guarantee for S.D. must be posted by the Bank by registered post directly to us, and it should not be submitted by the bidder directly to us.
- o Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the contractor, A/C BHEL).
- o Securities available from Indian Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/hypothecated/ pledged, as applicable, in favour of BHEL).
- o Any other mode as per latest guidelines issued by Govt. of India.

Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

**b. PERFORMANCE BANK GUARANTEE (PBG):**

The successful tenderer should furnish a PBG for an amount of **10% of the Order value** valid from the date of completion of commissioning **till completion of the guarantee/warranty period.**

**However, this PBG clause shall be applicable in case bidder opines to obtain last 20% of Supply value plus 100% of the commissioning charges as per Payment terms at start of warranty/guarantee period.**

**"The original bank guarantee shall be sent directly by bank to BHEL under Registered Post (A.D.).**

**SDBG may be converted into PBG.**

SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
13	The sealed tenders super scribing tender number and due date should be <b>addressed to</b> DY.MANAGER / PUR, Bharat Heavy Electricals Limited, PSER, DJ-9/1, SALT LAKE. SECTOR-II, KOLKATA - 700 091, India.	NA
14	<p><b><u>INSPECTION</u></b> : Details shall be as per PART-C of tender.</p> <p>BHEL will have the option to inspect with conducting of Load/Overload Test etc. the equipment at supplier's works before delivery. The final inspection / performance checking will however be carried out at our site. Bidder must submit quality plan within one month from the date of PO, to BHEL for its approval.</p>	
15	The manufacturing <b>progress</b> will have to be furnished to us periodically in the form and manner required by us.	
16	Supplier must submit with their offer <b>list of customers</b> (with their full address and their purchase reference number) to whom they have supplied similar machine in the past five years. The year of supply should also be indicated.	
17	The quotation should be valid at least for a period of <b><u>NINETY (90) DAYS</u></b> from the tender due date of submission (extended, if any). Price Variation Clause will not be entertained.	
18	<p><b><u>FORCE MAJEURE:</u></b></p> <p>The vendor shall be subject to force majeure clause defined as under :</p> <p>This force majeure is herein defined as any cause which is beyond the control of the tenderer which they would not have foreseen or with a reasonable amount of diligence could not have foreseen and which subsequently affect the performance of the contract such as SRCC (strike riot and civil commotion), earthquake, flood, acts of god, acts of any government, domestic or foreign including but not limited to war.</p> <p>The tenderer shall not be liable for delay in performing his obligation resulting from any force majeure clause as referred to and/or defined above. The date of completion will be subject to hereinafter provided be extended by a reasonable time even though such cause may occur after tenderer's performance of his obligation has been delayed for other causes.</p>	
19	<p><b><u>ARBITRATION:</u></b></p> <p>In the event of any dispute or difference arising between the parties to this contract regarding execution of the same or their respective rights and liabilities there under, the same shall except as otherwise expressly provided therein, be referred to the arbitration of sole arbitration of General Manager, BHEL, PSER, Kolkata or any other person nominated by him and provisions of the "The Arbitration and Conciliation Act ,1996" of India or any statutory notification or re-enactment therefore and rules framed there under from time to time shall apply to such arbitrations. The decision of arbitrator shall be binding both on seller and purchaser. The venue of arbitration shall invariably be Kolkata, India.</p>	

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SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
20	<p><b><u>JURISDICTION :</u></b> All disputes or differences arising under out of or in connection with the purchase order shall be subject to the exclusive jurisdiction of court at Kolkata.</p>	
21	<p><b><u>RIGHTS OF BHEL:</u></b></p> <p>(A) To withdraw any portion of supply and/or to restrict / alter the quantum of supply as indicated in the contract during the progress of supply and get it done through other agency and/or to suit BHEL's commitment to its customer or in case BHEL decides to advance the date of completion due to other emergency reasons / BHEL's obligation to its customer.</p> <p>(B) To terminate the contract or withdraw portion of supply and get it done through other agency, at the risk and cost of the contractor after due notice of a period of 14 days' by BHEL in any of the following cases:</p> <p>i) Contractor/Supplier's poor progress of the job vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/supplier including unexecuted portion of supply does not appear to be executable within balance available (#) period considering its performance of execution.</p> <p>ii) Withdrawal from or abandonment of the job by contractor before completion of the job as per contract.</p> <p>iii) Non-supply by the Contractor / Supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/supplier.</p> <p>iv) Termination of Contract on account of any other reason(s) attributable to Contractor/Supplier.</p> <p>v) Assignment, transfer, subletting of Contract without BHEL's written permission resulting in termination of contract or part thereof by BHEL.</p> <p>vi) Non-compliance to any contractual condition or any other default attributable to Contractor/ Supplier.</p> <p>(#) In-case inputs from BHEL/Customer are likely to be delayed or are actually delayed, this delay may also be taken into account while considering balance period available for execution of Contract.</p> <p>(C) Risk &amp; Cost Amount against Balance job: Risk &amp; Cost amount against balance job shall be calculated as follows: Risk &amp; Cost Amount= [(A-B) + (A x H/100)] Where, A= Value of Balance scope of Supply (*) as per rates of new contract B= Value of Balance scope of Supply (*) as per rates of old contract being paid to the contractor / supplier at the time of termination of contract i.e. inclusive of PVC &amp; ORC, if any. H = Overhead Factor to be taken as 5 In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero). (* ) Balance scope of supply (in case of termination of contract): Difference of Contract Quantities and Executed Quantities as on the date of issue of Letter for 'Termination of Contract', shall be taken as balance scope of Supply for calculating risk &amp; cost amount. Contract quantities are the quantities as per original contract. If, Contract has been amended, quantities as per amended Contract shall be considered as Contract Quantities. Items for which total quantities to be executed have exceeded the Contract Quantities based on drawings issued to contractor from time to time till issue of Termination letter, then for these items total Quantities as per issued drawings would be deemed to be contract quantities.</p>	

- Substitute / extra items whose rates have already been approved would form part of contract quantities for this purpose. Substitute / extra items which have been executed but rates have not been approved, would also form part of contract quantities for this purpose and rates of such items shall be determined in line with contractual provisions.
- However, increase in quantities on account of additional scope in new tender shall not be considered for this purpose.
- NOTE: In-case portion of work is being withdrawn, contract quantities pertaining to portion of work withdrawn shall be considered as 'Balance scope of work / supply' for calculating Risk & Cost amount.
- (D) LD against delay in executed supply in case of Termination of Contract :
- LD against delay in executed supply shall be calculated in line with LD clause as per GCC/SCC/TCC/Special note/any other annexure of tender document (in compliance with order of precedence), for the delay attributable to contractor / supplier. For this purpose, contract value shall be taken as Executed Value of supply for the purpose of limiting the maximum LD value. Method for calculation of "LD against delay in executed supply" is given below.
- Let the time period from scheduled date of start of work till termination of contract excluding the period of Hold (if any) not attributable to contractor / supplier = T1
  - Let the value of executed supply till the time of termination of contract= X
  - Let the Total Executable Value of supply for which inputs/fronts were made available to contractor / supplier and were planned for execution till termination of contract = Y
  - Delay in executed supply attributable to contractor/supplier i.e.  $T2 = [1 - (X/Y)] \times T1$
  - LD shall be calculated in line with LD clause [as per GCC/SCC/TCC/Special note/any other annexure of tender document (in compliance with order of precedence)] of the Contract for the delay attributable to contractor / supplier taking "X" as Contract Value and "T2" as period of delay attributable to contractor/ supplier.
- (E) Recoveries arising out of Risk & Cost and LD or any other recoveries due from Contractor
- Following sequence shall be applicable for recoveries from contractor / supplier on whom risk & cost has been invoked, after informing the contractor / supplier of the total proposed recovery :
- Dues available in the form of Bills payable to contractor / supplier, SD, BGs against the same contract.
  - Demand notice for deposit of balance recovery amount shall be sent to contractor/ supplier, if funds are insufficient to effect complete recovery against dues indicated in (a) above.
  - If contractor / supplier fails to deposit the balance amount to be recovered within the period as prescribed in demand notice, following action shall be taken for balance recovery:
    - Dues payable to contractor / supplier against other contracts in the same Region / Unit shall be considered for recovery.
    - If recovery cannot be made out of dues payable to the contractor / supplier as above, balance amount to be recovered, shall be informed to other Regions/Units for making recovery from the Unpaid Bills/Running Bills/SD/BGs/Final Bills of contractor / supplier.
    - In-case recoveries are not possible with any of the above available options, Legal action shall be initiated for recovery against contractor / supplier.

SL. NO.	BHEL STANDARD TERMS	Bidder's confirmation
22	<p><b><u>CONSIGNEE DETAILS OF THE EQUIPMENT :-</u></b></p> <p>AS PER PART-C of tender.</p> <p>All documents / correspondences must bear the Tender no. / Purchase Order No. &amp; Date.</p>	
23	<b><u>LOADING:</u></b>	
(i)	<b><u>Bank Guarantee:</u></b> Non submission of 10% BG will attract 10% loading on the offers.	
(ii)	<b><u>Penalty Clause:</u></b> Non acceptance of penalty clause will attract maximum <b>15% loading</b> on the offer and accordingly proportionate percentage will be loaded for accepting less percentage of penalty clause. Ex : If the supplier has accepted for maximum 5% penalty clause, then balance 5% will be loaded.	
(iii)	For all other Terms & Conditions, if the offer is not confirming to the same, BHEL at its discretion shall load the same and the loading pattern shall be intimated to the bidders before price bid opening. However BHEL reserves the right to cancel a bid in case of non-acceptance of any terms and conditions finally arrived before price bid opening.	
24	<b><u>Note :</u></b> The offers not complying the above Terms & Conditions will not be accepted.	

**Note:**

01. In case of any conflict / inconsistency in any clause of the tender or between various sections of the tender, bidder should bring the same in writing to BHEL for clarification before submission of the bid, failing which the most stringent interpretation of the clause in favour of BHEL shall be adopted and the same shall be binding to the bidder.
02. Any deviation sought by the bidder should be indicated in the techno-commercial offer.
03. Bidder should write "accepted" in the column "Bidder's confirmation" for each clause, if the conditions are agreeable or else should write the deviations sought in "Bidder's Deviation(if any)" column. Offers with deviation are liable for rejection.
04. If any clause left blank, shall be presumed that the clause is accepted by the bidder.

SIGNATURE OF THE BIDDER WITH SEAL AND DATE

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**PART-C:****TECHNICAL SPECIFICATIONS AND SPECIAL CONDITIONS OF CONTRACT****i) TECHNICAL SPECIFICATIONS OF VIDEOSCOPE KIT:****1. SYSTEM SPECIFICATION: -**

- a) **Weight** : Should be portable (Hand held unit with no separate light source unit) and Weight less than 5 kg (main unit only). **No bench top model is acceptable.**
- b) **Power** : Battery Operated along with charger cum adaptor.
- c) **Display Size** : 3.5 INCH OR BETTER (HIGHER SIZE). **Integrated display unit with the control unit.**
- d) **Display Resolution** : 640 X 480 pixels, VGA Color LCD or higher.
- e) **Joy Stick Control** : NAVIGATION
- f) **Memory** : 4GB memory support or higher (Memory Card to be supplied).
- g) **Data I/O Port** : USB 2.0 ports and VGA Video out.
- h) **Illumination Type** : "LED/METAL HALIDE "
- i) **Battery Run time** : 2 hours' min run time.
2. **Working Length** : 4.5 m or higher
3. **Diameter of probe:** 6 mm
4. **Tip articulation** : Up / down and left / right
5. **Image Sensor** : Should have CCD image sensor
6. **Digital Zoom** : min 3X or higher
7. **Standard Compliance:** The equipment must be compliant to MIL/ISO standard.
8. **Ingress Protection** : IP55 or better
9. **Operating Temperature:**
- a) Tip & Probe : - 10 deg C to 100 deg C or better.
- b) System : 0 deg C to 40 deg C or better.
10. **The System must have provision for recording/ playback of still images (.bmp or .jpg format), Video (. mpeg/ .AVI format).**
11. **Insertion tube should be waterproof & oil proof.**
12. **Tip view details**
- a) Direction of View : Forward  
Field of View : 120 deg or higher  
Depth of Field : 25 mm to infinity
13. **Measurement feature: Optional**
14. **Necessary hard carrying case should be provided.**

**NOTE:**

- Offered Model must have technical compliance statement with above BHEL Specification in tabular form and the same should be available with the offer.**
- BHEL reserves the right to ask for demonstration of the offered model(s), if so decided during Techno-Commercial evaluation.**

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ii) **SPECIAL CONDITIONS OF CONTRACT**

The following items to be furnished/Supplied/Confirmed by the vendor at the time of delivery of the above instruments:

**1. CERTIFICATES:**

- Calibration/Test Certificate: As per tender technical specification.
- Operation Manual: To be provided by Supplier/OEM in original copy (OEM COPY).
- **Warranty/Guarantee Certificate: To be provided by the supplier / OEM for 12 Months from date of Commissioning or 18 months from date of Supply whichever is earlier.**
- Certificate of NEWNESS to be provided by Supplier/OEM.

**2. ACCESSORIES:**

All necessary probes, accessories, CD's, RS 232 Interface facility (IF Any) to be supplied in complete nature with the equipment.

**3. SCOPE:**

**(a) SUPPLY AT BHEL/HQ/KOLKATA (SUPPLY INCLUDES DELIVERY & INSPECTION AS PER BELOW) :**

- (i) **DELIVERY:** Delivery of instrument along with all accessories, documents etc at BHEL/HQ/KOLKATA certified by BHEL.
- (ii) **INSPECTION:** Inspection means to check the supplied instrument/accessories/Manuals/CDs/Calibration Certificate/Warranty certificate etc. as per tender specifications at BHEL/HQ/KOLKATA in presence of BHEL's Engineer and Vendor's representative.

**(b) COMMISSIONING AT BHEL/HQ/KOLKATA (COMMISSIONING INCLUDES INSTALLATION, DEMONSTRATION AND TRAINING AS PER BELOW) :**

- (i) **INSTALLATION & DEMONSTRATION:** To install and demonstrate the whole function/working procedure of the instrument for independent operation at BHEL/HQ-Kolkata in presence of BHEL's Engineer and Vendor's representative.
- (ii) **TRAINING:** To be provided to BHEL personnel at BHEL/HQ-Kolkata by vendor's representative. Commissioning certificate shall be issued by BHEL on successful completion of Installation, Demonstration & Training as per above. Price against Inspection, Installation, demonstration & Training to be included by vendor in their quoted price. BHEL shall not bear any additional financial liability towards the same.

**4. SUPPLY AND COMMISSIONING SCHEDULE:**

- (a) **SUPPLY (DELIVERY AND INSPECTION):** WITHIN TWELVE (12) WEEKS FROM THE DATE OF LOI.
- (b) **COMMISSIONING (INSTALLATION, DEMONSTRATION AND TRAINING):** WITHIN THREE (03) WEEKS FROM THE DATE OF INTIMATION FROM BHEL.

**5. CONSIGNEE AND LOCATION OF SUPPLY & COMMISSIONING:**

"Sr. Manager"(Technical Services/TSX),Bharat Heavy Electricals Limited (A Govt. Of India Undertaking),Power Sector, Eastern Region,BHEL Bhawan, 4th Floor,Plot No. DJ-9/1,Sector- II,Salt Lake City, Kolkata,WEST BENGAL,INDIA,Phone : 033-23398000/8013/8158/8225/8220,FAX : 033-23211960 OR BHEL Guest House, Manoharpukur, Kolkata.

**6. EVALUATION CRITERIA: ALL INCLUSIVE TOTAL F.O.R PRICE FOR SUPPLY AND COMMISSIONING OF ONE (01) No. VIDEOSCOPE KIT AS PER SCOPE"AT BHEL PSER'S**

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**KOLKATA OFFICE, W.B excluding GST & BOCW Cess, i.e** (Total Basic Price for supply + Freight + Transit Insurance) EXCLUDING GST AND BOCW CESS + (ALL INCLUSIVE TOTAL COMMISSIONING CHARGES OF SUPPLIED VIDEOSCOPE KIT AS PER SCOPE EXCLUDING GST AND BOCW CESS )

**7. PAYMENT TERMS:**

(a) **80% of Supply value** excluding GST and BOCW Cess shall be payable within 30 days from the date of receipt of tax invoice along with Accessories, Manuals, Calibration Certificate, Warranty certificate, Consignment Note (if applicable), LR copy (if applicable), Endorsed Way Bill(if applicable), Receipted Delivery Challan, Test Certificate, MDCC (if applicable), O&M Manual, Certificate of Newness, Circuit Diagram etc. certified by BHEL, as applicable.

(b) **Balance 20% of Supply value plus 100% of the commissioning charges including GST and BOCW Cess,as applicable shall be payable :**

i) **Either at the start of Warranty/Guarantee Period against submission of:**

- Commissioning certificate issued by BHEL
- Performance Bank Guarantee (PBG) of 10% of total PO value in the prescribed format valid as per tendered PBG clause. This PBG is the same as mentioned in PBG clause of GCC. The PBG confirmation charges shall be borne by vendor.
- Vendor declaring GST Invoice in his GSTR-1.
- Confirmation of full GST Credit to BHEL.
- Confirmation of payment of GST thereon by vendor on GSTN Portal.
- Above is subject to receipt of goods (Material Receipt Certificate-MRC) / service (Engineering Protocol) and tax invoice by BHEL thereof along with vendor declaring invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.GST along with any Interest if levied thereon for reasons elaborated in Tax clause of the tender which is not attributable to BHEL will be recovered from the Final Payment / Retention.

**Or**

ii) **After completion of Warranty/Guarantee Period against submission of**

- Commissioning certificate issued by BHEL
- Vendor declaring GST Invoice in his GSTR-1.
- Confirmation of full GST Credit to BHEL.
- Confirmation of payment of GST thereon by vendor on GSTN Portal.
- Above is subject to receipt of goods (Material Receipt Certificate-MRC) / service (Engineering Protocol) and tax invoice by BHEL thereof along with vendor declaring invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.GST along with any Interest if levied thereon for reasons elaborated in Tax clause of the tender which is not attributable to BHEL will be recovered from the Final Payment / Retention.

No advance shall be paid. Payment shall be paid in INR only.

Payment shall be through RTGS.

Paying Authority: HEAD FINANCE, BHEL PSER, KOLKATA.

**8. TRANSIT INSURANCE: TO BE BORNE BY VENDOR.** Vendor to quote price including transit insurance cost.No additional claims above quoted price shall be entertained by BHEL.

**9. TAXES AND DUTIES :**

- All taxes excluding GST with applicable cess & BOCW Cess (mentioned elsewhere in the Tender) but including, Charges, Royalties, , any State or Central Levy and other Taxes for materials if any obtained for the work and for the execution of the contract shall be borne by the bidder and shall not be payable extra by BHEL.
- Any increase in the above at any stage during execution including extension of the contract, if any, shall have to be borne by the contractor. Quoted/ accepted rates/ price shall be inclusive of all such requirements.
- GST with applicable Cess, legally leviable & payable by the successful bidder as per GST Law, shall be paid extra by BHEL. Hence, Bidder shall not include GST with applicable Cess in their quoted price.**

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- d. The successful bidder shall furnish proof of GST registration with GSTN Portal covering the services under this contract. Registration should also bear endorsement for the premises from where the billing shall be done by the successful bidder on BHEL for this project/ work.
- e. Since GST on output will be paid by BHEL separately as enumerated above, bidder's quoted rates/ price should be after considering the Input Credit under GST law at their end.
- f. TDS under Income Tax shall be deducted at prevailing rates on gross invoice value from the running bills unless exemption certificate from the appropriate authority/ authorities is furnished.
- g. TDS under GST (if/ as & when applicable later) shall be deducted at applicable rates on gross invoice value from the running bills. However as on date no TDS under GST is applicable.
- h. Bidder shall note that the GST Tax Invoice complying with GST Invoice Rules (Section 31 of GST Act & Rules referred there under) wherein the 'Bill To' details shall be as per following.
- a) BHEL GSTN – AS PER BELOW.
- b) NAME – BHARAT HEAVY ELECTRICALS LIMITED
- c) ADDRESS –AS PER BELOW.
- i. Bidder to intimate immediately on the day of removal of Goods(in case of any supply of goods) to BHEL along with all relevant details and a scanned copy of Tax Invoice through following communication mode for enabling BHEL to meet its GST related compliances  
Portal Address – Shall be intimated later.  
And  
Email Address – Shall be intimated later.
- j. In case of delay in submission of the abovementioned documents on the date of dispatch, BHEL may incur penalty /interest for not adhering to Invoicing Rules under GST Law. The same will be liable to be recovered from the successful bidder, if such delay is attributable to the bidder.
- k. In case of raising any Supplementary Tax Invoice (Debit / Credit Note) Bidder shall issue the same containing all the details as referred to in Section 34 read with Section 31 of GST Act & Rules referred there under.
- l. Bidder shall Comply with the Time limit prescribed under the GST Law and rules thereof for raising of the tax invoice. If any supply of goods is applicable, Bidder shall also ensure prompt delivery of Goods after dispatch.
- m. Bidder shall note that in case GST credit is delayed/ denied to BHEL due to delayed / non receipt of goods and /or tax invoice or expiry of the timeline prescribed in GST Law for availing such ITC, or any other reasons attributable to the bidder, GST amount shall be recoverable from the bidder along with interest levied / leviable on BHEL, as the case may be.
- n. Bidder shall upload the Invoices raised on BHEL in GSTR-1 within the prescribed time as given in the GST Act. Bidder shall note that in case of delay in declaring such invoice in your return and GST credit availed by BHEL is denied or reversed subsequently as per GST Law , GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from the bidder along with interest levied / leviable on BHEL.
- o. Way Bill: Successful Bidder shall arrange way bill / e-waybill for any transfer of goods for the execution of the contract.  
The Bidder has to make their own arrangement at their cost for completing the formalities, if required, with Issuing Authorities, for bringing materials, plants & machinery at site for execution of the works under this contract, Road Permit/ Way Bill, if required, shall be arranged by the contractor and BHEL will not supply any Road Permit/ Way Bill for this purpose.
- p. Any new taxes & duties, if imposed subsequent to the due date of offer submission as per NIT & TCN, by statutory authority during contract period (including extensions for which delay is not attributable to the bidder), shall be reimbursed by BHEL on production of relevant supporting document to the satisfaction of BHEL. However, bidder shall obtain prior approval from BHEL before depositing any such new taxes and duties.

Benefits and/or abolition of all existing taxes must be passed on to BHEL against new taxes, if any, introduced at a later date.

**APPLICABLE GSTN NO:**

<b>GSTN NO.:</b>	<b>West Bengal :</b>	<b>19AAACB4146P1ZC</b>
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**PART-E**  
**PRICE SCHEDULE**

**PLEASE REFER**

**E-PROCUREMENT PORTAL <https://bhel.abcprocure.com>**

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**PART-E**  
**UN PRICE SCHEDULE**

**PLEASE REFER**

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**PART-H**  
**FORMS AND PROCEDURES**

**F-01****PROFORMA OF BANK GUARANTEE (in lieu of PERFORMANCE/SECURITY DEPOSIT)**

In consideration of the Bharat Heavy Electricals Limited (hereinafter referred to as the 'Employer' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated under the Companies Act, 1956 and having its registered office at BHEL House, Siri Fort, Asiad, New Delhi – 110049 through its Unit at Bharat Heavy Electricals Limited, Power Sector Eastern Region, BHEL Bhawan, Plot No 9/1, DJ Block, Sector-II, Salt lake City, Kolkata – 700091 having agreed to exempt (Name of the Vendor / Contractor / Supplier) having its registered office at \_\_\_\_\_<sup>1</sup> (hereinafter called the said Contractor which term includes supplier), from demand under the terms and conditions of the Contract reference No. \_\_\_\_\_<sup>2</sup> dated \_\_\_\_\_<sup>2</sup> valued at Rs. ....<sup>2</sup> ( Rupees -----)<sup>2</sup> for <Nature of the Work><sup>3</sup> (hereinafter called the said Contract) of Security Deposit for the due fulfilment by the said contractor of the terms and conditions contained in the said Contract, on production of a Bank Guarantee for Rs. \_\_\_\_\_<sup>4</sup> (Rupees \_\_\_\_\_ only), we \_\_\_\_\_ (indicate the name and address of the Bank) having its Head Office at \_\_\_\_\_ (address of the head Office) (hereinafter referred to as the Bank) at the request of \_\_\_\_\_ [Name of Contractor(s)] do hereby undertake to pay to the Employer an amount not exceeding Rs. \_\_\_\_\_ in the event of any breach by the said Contractor(s) of any of the terms and conditions contained in the said Contract.

We, \_\_\_\_\_ (indicate the name of the Bank), do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Employer. Any such demand made on the bank, shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_.

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this guarantee shall be a valid discharge of our liability for payment hereunder and the Contractor(s) shall have no claim against us for making such payment. We, further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said Contract have been fully paid and its claim satisfied or discharged or till \_\_\_\_\_<sup>5</sup> or till the office/Department/Division of Bharat Heavy Electricals Limited certifies that the terms and conditions of the said Contract have been fully and properly carried out by the said contractor(s) and also including the satisfactory performance of the equipment during guarantee period and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the \_\_\_\_\_<sup>6</sup>, (3 months more than the present date of validity of Bank Guarantee) we shall be discharged from all the liability under this guarantee thereafter.

We, \_\_\_\_\_ (indicate the name of the Bank) further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said contractor(s)

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and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by any reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

We,..... BANK lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

- a) The liability of the Bank under this Guarantee shall not exceed.....<sup>7</sup>
- b) This Guarantee shall be valid up to .....<sup>8</sup>
- c) Unless the Bank is served a written claim or demand on or before \_\_\_\_\_<sup>9</sup> (3 months more than the present date of validity of Bank Guarantee) all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, \_\_\_\_\_ (indicate the name of the Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Any claim or dispute arising under the terms of this document shall only be enforced or settled in the courts of at Kolkata only.

Date \_\_\_\_\_ Day of \_\_\_\_\_

for \_\_\_\_\_ (indicate the name of the Bank)

(Signature of Authorised signatory)

<sup>1</sup> NAME AND ADDRESS OF THE VENDOR /CONTRACTOR / SUPPLIER .

<sup>2</sup> DETAILS ABOUT THE NOTICE OF AWARD/CONTRACT REFERENCE

<sup>3</sup> PROJECT/SUPPLY DETAILS

<sup>4</sup> BG AMOUNT IN FIGURES AND WORDS

<sup>5</sup> VALIDITY DATE

<sup>6</sup> DATE OF EXPIRY OF CLAIM PERIOD

<sup>7</sup> BG AMOUNT IN FIGURES AND WORDS.

<sup>8</sup> VALIDITY DATE

<sup>9</sup> DATE OF EXPIRY OF CLAIM PERIOD

**Note:**

1. Units are advised that expiry of claim period may be kept 2/3 months after validity date.
2. In Case of Bank Guarantees submitted by Foreign Vendors-
  - a. From Nationalized/Public Sector / Private Sector/ Foreign Banks (BG issued by Branches in India) can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/city or at nearest branch

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

POWER SECTOR EASTERN REGION, DJ-9/1, SALT LAKE CITY, KOLKATA - 700 091

फैक्स/Fax : (033) 23211960

फोन/Phone : बोर्ड/EPABX : 23398220

where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.

**b. From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor country's Bank)**

**b.1** In such cases, in the Tender Enquiry/ Contract itself, it may be clearly specified that Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank (BHEL's Consortium Bank). It is advisable that all charges for issuance of Bank Guarantee/ counter- Guarantee should be borne by the Foreign Vendor. The tender stipulation should clearly specify these requirements.

**b.2** In case, **Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank** (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.

**b.3** The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time). In case, of Foreign Vendors, the BG Format provided to them should clearly specify the same.

**b.4** The BG should clearly specify that the demand or other document can be presented in electronic form.

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F-02**BANK GUARANTEE FOR PERFORMANCE SECURITY**

Bank Guarantee No:

Date:

To

NAME &amp; ADDRESSES OF THE BENEFICIARY

Dear Sirs,

In consideration of the Bharat Heavy Electricals Limited (hereinafter referred to as the 'Employer' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated under the Companies Act, 1956 and having its registered office at BHEL House, Siri Fort, Asiad, New Delhi – 110049 through its Unit at Bharat Heavy Electricals Limited, Power Sector Eastern Region, BHEL Bhawan, Plot No 9/1, DJ Block, Sector-II, Salt lake City, Kolkata – 700091 having awarded to (Name of the Vendor / Contractor / Supplier) having its registered office at \_\_\_\_\_<sup>1</sup> hereinafter referred to as the 'Contractor/Supplier', which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns), a contract Ref No.....dated .....<sup>2</sup> valued at Rs.....<sup>2</sup> ( Rupees -----)for <Nature of Work><sup>3</sup> (hereinafter called the 'Contract') and the Contractor having agreed to provide a Contract Performance Guarantee, equivalent to .....% (.... Percent) of the said value of the Contract to the Employer for the faithful performance of the Contract,

We, ....., (hereinafter referred to as the Bank), having registered/Head office at ..... and inter alia a branch at ..... being the Guarantor under this Guarantee, hereby, irrevocably and unconditionally undertake to forthwith and immediately pay to the Employer a maximum amount Rs ----- ( Rupees ----- )<sup>4</sup> without any demur, immediately on a demand from the Employer, .

Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.

\_\_\_\_\_.

We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Contractor/ Supplier in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment thereunder and the contractors/supplier shall have no claim against us for making such payment.

We the .....bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said Contract have been fully paid and its claims satisfied or discharged.

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We ..... BANK further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said Contractor/Supplier from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said Contractor/Supplier and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor/Supplier or for any forbearance, act or omission on the part of the Employer or any indulgence by the Employer to the said Contractor/Supplier or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

The Bank also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that the Employer may have in relation to the Contractor's liabilities.

This Guarantee shall remain in force upto and including.....<sup>5</sup> and shall be extended from time to time for such period as may be desired by Employer.

This Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Contractor/Supplier but shall in all respects and for all purposes be binding and operative until payment of all money payable to the Employer in terms thereof.

Unless a demand or claim under this guarantee is made on us in writing on or before the .....<sup>6</sup> (3 months more than the present date of validity of Bank Guarantee) we shall be discharged from all liabilities under this guarantee thereafter.

We, ..... BANK lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing.

Notwithstanding anything to the contrary contained hereinabove:

- d) The liability of the Bank under this Guarantee shall not exceed.....<sup>7</sup>
- e) This Guarantee shall be valid up to .....<sup>8</sup>
- f) Unless the Bank is served a written claim or demand on or before .....<sup>9</sup> (3 months more than the present date of validity of Bank Guarantee) all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We, \_\_\_\_\_ Bank, have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

*Any claim or dispute arising under the terms of this document shall only be enforced or settled in the courts of at Kolkata only.*

For and on behalf of  
(Name of the Bank)

Dated.....

Place of Issue.....

<sup>1</sup> NAME AND ADDRESS OF THE VENDOR /CONTRACTOR / SUPPLIER.

<sup>2</sup> DETAILS ABOUT THE NOTICE OF AWARD/CONTRACT REFERENCE

<sup>3</sup> PROJECT/SUPPLY DETAILS



<sup>4</sup> BG AMOUNT IN FIGURES AND WORDS

<sup>5</sup> VALIDITY DATE

<sup>6</sup> DATE OF EXPIRY OF CLAIM PERIOD

<sup>7</sup> BG AMOUNT IN FIGURES AND WORDS.

<sup>8</sup> VALIDITY DATE

<sup>9</sup> DATE OF EXPIRY OF CLAIM PERIOD

**Note:**

i) Units are advised that expiry of claim period may be kept 2/3 months after validity date.

ii) In Case of Bank Guarantees submitted by Foreign Vendors-

c. From Nationalized/Public Sector / Private Sector/ Foreign Banks (BG issued by Branches in India) can be accepted subject to the condition that the Bank Guarantee should be enforceable in the town/city or at nearest branch where the Unit is located i.e. Demand can be presented at the Branch located in the town/city or at nearest branch where the Unit is located.

d. From Foreign Banks (wherein Foreign Vendors intend to provide BG from local branch of the Vendor country's Bank)

b.1 In such cases, in the Tender Enquiry/ Contract itself, it may be clearly specified that Bank Guarantee issued by **any of the Consortium Banks only** will be accepted by BHEL. As such, Foreign Vendor needs to make necessary arrangements for issuance of Counter- Guarantee by Foreign Bank in favour of the Indian Bank (BHEL's Consortium Bank). It is advisable that all charges for issuance of Bank Guarantee/ counter- Guarantee should be borne by the Foreign Vendor. The tender stipulation should clearly specify these requirements.

b.2 In case, Foreign Vendors intend to provide BG from Overseas Branch of our Consortium Bank (e.g. if a BG is to be issued by SBI Frankfurt), the same is acceptable. However, the procedure at **sl.no. b.1** will required to be followed.

b.3 The BG issued may preferably be subject to Uniform Rules for Demand Guarantees (URDG) 758 (as amended from time to time). In case, of Foreign Vendors, the BG Format provided to them should clearly specify the same.

b.4 The BG should clearly specify that the demand or other document can be presented in electronic form.

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LIST OF CONSORTIUM BANKS FOR BANK GUARANTEE

List of Consortium Banks *		
	Nationalised Banks	Nationalised Banks
1	Allahabad bank	19 Vijaya Bank
2	Andhra bank	<b>Public Sector Banks</b>
3	Bank of Baroda	20 IDBI
4	Canara Bank	<b>Foreign banks</b>
5	Corporation bank	21 CITI Bank N.A
6	Central bank	22 Deutsche Bank AG
7	Indian Bank	23 The Hongkong and Shanghai Banking Corporation Limited
8	Indian Oversea Bank	24 Standard Chartered Bank
9	Oriental bank of Commerce	25 J P Morgan
10	Punjab National Bank	
11	Punjab & Sindh Bank	<b>Private banks</b>
12	State Bank of India	26 Axis Bank
13	State Bank of Hyderabad	27 The Federal Bank Limited
14	Syndicate Bank	28 HDFC
15	State Bank of Travancore	29 Kotak Mahindra Bank
16	UCO Bank	30 ICICI
17	Union Bank of India	31 Indusind Bank
18	United Bank of India	32 Yes Bank

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

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F-03RTGS FORMATForm for getting payment through RTGS (Real Time Gross Settlement)

01. NAME OF VENDOR
02. ADDRESS
03. VENDOR'S BANK A/C NAME
04. VENDOR'S BANK A/C NO.
05. NAME OF BANK
06. NAME OF BRANCH
07. BRANCH PH. NO.
08. CITY
09. IFSC CODE OF THE BRANCH

THE CHARGES IF ANY FOR PAYMENT THROUGH RTGS MAY BE RECOVERED FROM THE BILL SUBMITTED BY US.

SIGNATURE OF AUTHORISED  
REPRESENTATIVE OF VENDOR WITH DATE &  
SEAL

CONFIRMATION BY BANKER WITH OFFICE  
SEAL

**Note : Incorrect information will create accounting complications and payment will be delayed.**

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फोन/Phone : बोर्ड/EPABX : 23398220

Vendor Details

1. Name & address of the vendor/company:
2. PAN No. of the vendor/company (scan copy of PAN Card):
3. Contact Person for the vendor/company:
4. Mobile number & E-mail of the contact person:
5. VAT / TIN:
5. CST:

SIGNATURE OF THE BIDDER WITH DATE & SEAL

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**F-05**  
**FORMAT FOR DETAILS OF BIDDER**

<b>NAME OF BIDDER</b>	
<b>FAX NO.</b>	
Registration Number*	
Name of Partners / Directors	
Bidder Type Indian/ Foreign*	
City*	
State*	
Country*	
Postal Code*	
PAN/TAN Number*	
Company's Establishment Year	
Company's Nature of Business*	
Company's Legal Status* {limited company/undertaking/joint venture/partnership/other}	
Company Category* {micro unit as per MSME/small unit as per MSME/medium unit as per MSME/Ancillary unit/project affected person of this company/ssi/ other}	
Enter Company's Contact Person Details Title(Mr. / Mrs. / Ms. / Dr. / Shri)*	
Contact Name*	
Date Of Birth*	
Correspondence Email* (Correspondence Email ID can be same as your Login ID. All the mail correspondence will be sent only to the Correspondence Email ID.)	
Designation	
Phone*	
Mobile*	